



Public Works Department
 Engineering Division
 401 California Avenue
 Boulder City, NV 89005-260
 Main Line: 702-293-9200
 Website: www.bcnv.org/277

BOULDER CITY MUNICIPAL CEMETERY Schedule of Fees

Fees established by City Council Resolution No. 5671 dated 12/13/2016 – all fees subject to change without notice.

Fees for **BOULDER CITY** Residents

FULL ADULT BURIAL	
Lot Sale	\$ 4,495.91
Interment Fee (Opening/Closing)	
*Lot purchased prior to 01/01/2017	\$ 874.20
**Lot purchased after 01/01/2017	\$ -
Liner	\$ 280.50
Marker Setting (12" x 24" x 3") Single	\$ 137.37
Marker Setting (16" x 42" x 3") Double	\$ 212.31
Apx. Total (with single marker setting)	
*Lot purchased prior to 01/01/2017	\$ 5,787.98
**Lot purchased after 01/01/2017	\$ 4,913.78
Apx. Total (with double marker setting)	
*Lot purchased prior to 01/01/2017	\$ 5,862.92
**Lot purchased after 01/01/2017	\$ 4,988.72

CREMAINS OR INFANT BURIAL	
Lot Sale	\$ 2,497.73
Interment Fee (Opening/Closing)	
*Lot purchased prior to 01/01/2017	\$ 749.32
**Lot purchased after 01/01/2017	\$ -
Liner (10" x 15" x 9.5")	\$ 79.20
Marker Setting (12" x 24" x 3") Single	\$ 137.37
Marker Setting (16" x 42" x 3") Double	\$ 212.31
Apx. Total (with single marker setting)	
*Lot purchased prior to 01/01/2017	\$ 3,463.62
**Lot purchased after 01/01/2017	\$ 2,714.30
Apx. Total (with double marker setting)	
*Lot purchased prior to 01/01/2017	\$ 3,538.56
**Lot purchased after 01/01/2017	\$ 2,789.24
Combined Urn Marker - Interment Fee & Marker Setting	
*Lot purchased prior to 01/01/2017	\$ 137.37
**Lot purchased after 01/01/2017	\$ 886.69
Lot Transfer Fee	\$ 249.77

Fees for **NON-BOULDER CITY** Residents

FULL ADULT BURIAL	
Lot Sale	\$ 4,495.91
Interment Fee (Opening/Closing)	\$ 874.20
Liner	\$ 280.50
Marker Setting (12" x 24" x 3") Single	\$ 137.37
Marker Setting (16" x 42" x 3") Double	\$ 212.31
Apx. Total (with single marker setting)	\$ 5,787.98
Marker size 12" x 24" x 3"	
Apx. Total (with double marker setting)	\$ 5,862.92
Marker size 16" x 42" x 3"	

CREMAINS OR INFANT BURIAL	
Lot Sale	\$ 2,497.73
Interment Fee (Opening/Closing)	\$ 749.32
Liner (10" x 15" x 9.5")	\$ 79.20
Marker Setting (12" x 24" x 3") Single	\$ 137.37
Marker Setting (16" x 42" x 3") Double	\$ 212.31
Apx. Total (with single marker setting)	\$ 3,463.62
Marker size 12" x 24" x 3"	
Apx. Total (with double marker setting)	\$ 3,538.56
Marker size 16" x 42" x 3"	
Combined Urn Marker	\$ 886.69
*Interment Fee & Single Marker Setting	
Bronze Urn without liner (Interment Fee)	\$ 749.32
Standard Vase	\$ 31.08

In addition to the above costs, there is a **\$249.77 overtime fee** for interments scheduled after 2:00 PM Monday – Friday and Saturday, Sunday or a holiday. To find out which holidays are observed by the City, please call 702-293-9200. NOTE: The City will allow individuals to pay interment and monument setting fees in advance. These fees will not be increased for these individuals in the future. This is addressed in Cemetery Code 9-3-8, E.



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MUNICIPAL CEMETERY STANDARD PROTOCOL

In order to maintain the high level of service all customers expect and deserve, a protocol has been developed for services performed at the Boulder City Municipal Cemetery.

Please take a moment to read over the following procedures. If there are any questions about any of the information contained herein, please contact the Public Works Department at (702) 293-9200, Monday through Thursday, from 7:00 AM to 6:00 PM (Pacific time), excluding holidays.

SCHEDULING

- ☐ Interment requests must be directed to the City's Public Works Department at (702) 293-9200 (Pacific Time), Monday through Thursday, from 7:00 AM to 6:00 PM, excluding holidays. Interments may be scheduled by the next-of-kin or a mortuary representative.
- ☐ All interments must be scheduled at least twenty-four (24) hours in advance.
- ☐ Interments will be scheduled on a first-come, first-served basis.
- ☐ Only two (2) interments are permitted per day – one in the morning and one in the afternoon.
- ☐ No interments will be scheduled prior to 9:00 AM.
- ☐ No interments will be scheduled after 2:00 PM.

PAYMENT

- ☐ **Pricing.** Prices for cemetery services are established by the City Council and are subject to change. Pricing will vary depending on the types of services required. All costs will be provided to the family prior to the interment.
- ☐ **Timing.** Payment in full for all services must be received in advance of the interment.
- ☐ **Responsibility.** Some mortuaries have agreed to pay interment costs on behalf of the decedent's next-of-kin. However, it is the responsibility of the next-of-kin to ensure that payment has been received in advance by the City.
- ☐ **Forms of payment.** Acceptable forms of payment include cash, cashier's check, certified money order or credit card (Discover, MasterCard or Visa).

Post-dated checks are not accepted.

MUNICIPAL CEMETERY STANDARD PROTOCOL

In the event that payment is not honored by the financial institution, all legal remedies to collect the balance due as well as any applicable penalties will be pursued.

DIRECTIONS TO THE CEMETERY

▮ **Physical address.** The Municipal Cemetery is located at 501 Adams Boulevard, near the intersection of Adams Boulevard and Utah Street. There are no offices or staff present at the cemetery.

▮ **From Las Vegas.**

-  Travel south on US 93 / 95 toward Boulder City.
-  Turn right at Veterans Memorial Drive.
-  Turn left at Adams Boulevard.
-  Continue on Adams Boulevard to the cemetery (approximately 2.3 miles).



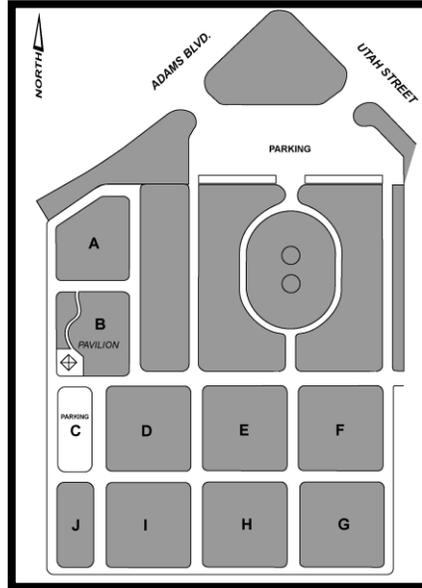
▮ **School zones.** Be advised that school zones exist along Adams Boulevard and must be observed by the funeral processional participants during the posted days / times.

MUNICIPAL CEMETERY STANDARD PROTOCOL

INTERMENT PROCEDURES

- ▮ **Arrive at the scheduled time.** We do not have staff solely devoted to performing cemetery functions. Therefore, our crews must be redirected from other work processes in order to complete interments.
- ▮ **Proceed to the pavilion.** The City has constructed a covered pavilion located along the northwest edge of the cemetery (adjacent to Palm Mortuary's mausoleum facility) to receive guests at our facility.

- ▮ **Parking.** Parking is available next to the pavilion. Additional parking is available in the lot at the corner of Adams Boulevard and Utah Street. Parking along access roads within cemetery is not permitted.



- ▮ **Graveside interments are not permitted.** Only City personnel are allowed at the open excavation site. Family members, clergy and / or mortuary staff may come to the site all backfill is completed and our equipment and staff have left the area (approximately one hour after we have taken possession of the remains).

NOTE: If family members or staff attempt to approach the excavation site, our staff have been directed to cease all cemetery functions, secure the site and contact the Boulder City Police Department to have the offending parties trespassed from the site. We do not want to escalate what is already a very emotional situation. However, the safety and security of our customers and staff is of utmost importance.

- ▮ **Equipment provided.** Equipment will be provided on which remains can be placed. Our staff is not able to assist with the unloading of remains.
- ▮ **Limited seating will be provided.** Ten (10) covered folding chairs will be provided at the pavilion. If more chairs are required, it is the responsibility of the family or mortuary to secure the additional seating. Chairs may only be placed under the pavilion and cannot be set up on walkways, in parking areas or upon landscaped areas. Permission for additional seating must be obtained in advance from the Public Works Department.

MARKER SETTING

- ▮ **Temporary marker.** A temporary marker with the decedent's name, date of birth and date of death will be placed at the interment site. As temporary markers, these signs are not intended for long-term use. As a courtesy to the family, the

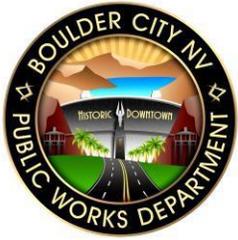
MUNICIPAL CEMETERY STANDARD PROTOCOL

City will replace a damaged temporary marker within one (1) year of the interment. Only one (1) replacement marker per interment will be made.

- ▣ **Headstone Resetting.** This City, at the request of the family, will reset a headstone if the headstone setting fee is paid. The process of removing the current concrete from the headstone may further deteriorate the headstone. Therefore, a headstone resetting waiver shall also be signed. City staff will handle the headstone with care, however, if damage occurs during resetting Boulder City and its staff shall not be liable for such damage.

AFTER THE INTERMENT – WHAT TO EXPECT

- ▣ If the lot has been newly purchased, the purchaser will receive a deed to the property.
- ▣ A packet will be mailed to the party identified on the “Municipal Interment Information Form” with information and additional cemetery guidelines. Additional packets may be requested by contacting the Public Works Department.
- ▣ If there are any questions, please contact the Public Works Department by calling (702) 293-9200, Monday through Thursday, from 7:00 AM to 6:00 PM (Pacific time), excluding holidays.



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BOULDER CITY MUNICIPAL CEMETERY

Cemetery address: 501 Adams Blvd., Boulder City, NV;

Delivery of monuments to: City Shops, 500 Railroad Ave., Boulder City, NV.

Landscape Division Supervisor

Information Revised 6-20-2018

The City of Boulder City does not provide permanent markers (monuments). City crews are responsible for setting markers and placing vases. Marker setting fees must be paid in full prior to installation. The City Council has established the following criteria for markers in the Boulder City Municipal Cemetery:

Marker Type	Maximum Size	Setting Fee
Single	12" x 24" x 3"	\$137.37
Double	16" x 42" x 3"	\$212.31

NOTE: Requirements for markers, including fees, are subject to revision by the City Council. Please verify the information shown above is current before proceeding.

All markers must be 3" thick.

Stone markers under 3" thick must be approved by the Superintendent prior to purchase and a damage waiver must be signed, if approved. Stone markers under 2" thick will not be approved or accepted.

All markers must be flush with the turf. Markers will be set in concrete at the location indicated per the Cemetery Map.

The following information is provided as a courtesy only and is not intended to represent all the companies that can be used, nor is it intended to recommend any monument company over another.

Local monument companies:

Great Basin Monuments & Engraving 4675 W. Flamingo Rd., Suite B Las Vegas, NV 89103 702-665-5549 greatbasinmonuments.com	Palm Memorial Design Center Cemetery 7600 S. Eastern Ave. Las Vegas, NV 89123 702-464-8550 palmmortuary.com	Heritage Rock Monuments 2810 W. Charleston Blvd., #72 Las Vegas, NV 89102 702-503-1190 www.heritagrockmonuments.com
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Families may also wish to consult with the mortuary that handled the interment services. Most mortuaries have their own sources for markers.

If you need additional information about markers in the Boulder City Municipal Cemetery, please contact Public Works Department at (702) 293-9200, Monday through Thursday, from 7:00 AM to 6:00 PM (Pacific time).



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Engineering Division

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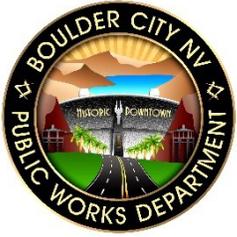
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- **Permanent markers.** Families wishing to purchase permanent markers may do so through the mortuary or other local companies. All markers must conform to the City's established design standards.
- **Timing of marker installation.** It is preferable to install markers after the ground has had an opportunity to settle naturally. This process usually takes two (2) to six (6) months. Recognizing that many families see this act as "closure", we will attempt to accommodate requests to set markers sooner. However, families should be aware that continued settling of the ground can lead to cracked concrete borders and uneven appearance.
- **US Armed Forces Veterans.** Decedents who are veterans of the US Armed Forces may be eligible for a free marker provided by the US Department of Veterans Affairs. More information can be found at <http://www.cem.va.gov/>.
- **Delivery address.** Markers should be delivered to the following address:

**City of Boulder City
City Shops
ATTN: Landscape Division Supervisor
500 Railroad Avenue
Boulder City, NV 89005**

- **Marker delivery scheduling.** Marker delivery must be scheduled between 8:00 AM and 4:00 PM, Monday through Thursday, excluding holidays. The City will not accept COD deliveries.
- **Marker setting fees.** Marker setting fees are generally collected at the time of interment. However, families will be responsible for paying any difference in the fee from the original payment date to the actual installation date, if increased.
- **Marker installation.** All markers will be installed by City staff. Markers will be installed with a concrete border.
- **Marker installation scheduling.** Upon notification of receipt of the marker, please allow at least two (2) weeks for installation.
- **Flower vases.** Plastic vases are available for purchase through the Public Works Department. Contact the Public Works Department for current pricing. Vases may also be purchased from monument (marker) companies. Families are cautioned against buying an expensive vase. Sadly, theft is a possibility.



MUNICIPAL CEMETERY LOT REQUEST FORM

CITY OF BOULDER CITY
401 California Avenue Boulder
City, NV 89005
Email: Susan Barros
sbarros@bcnv.org
702-202-2799

Date	Name of person purchasing the lot	Phone Number
Mailing address		Email address
Name and Address of person to be Interred in the lot – Interment fee waived for B.C. Resident		Boulder City Resident Yes No

Full Burial Lot (5'x10')	Block and Lot Number	Interment Fee (Opening/Closing)
\$4,495.91 Yes No	Block Lot	\$874.20 Yes No
Liner (9.5"x 15"x10")	Marker Setting	Standard Vase
\$280.50 Yes No	Single \$137.37 Double \$212.31	\$31.08 Yes No

Cremation Burial Lot (5'x5')	Block and Lot Number	Interment Fee (Opening/Closing)
2,497.73 Yes No	Block Lot	\$749.32 Yes No
Liner (9.5"x 15"x10")	Marker Setting	Standard Vase
\$79.20 Yes No	Single \$137.37 Double \$212.31	\$31.08 Yes No

SPECIAL REQUESTS/NOTES

In addition to the above costs, at the time of burial, there is an overtime fee for interments scheduled for Saturday, Sunday or a holiday. All other fees are due in full at time of purchase. Payment for opening and closing fees and purchase of a concrete liner and marker setting are optional when reserving a cemetery lot for future interment, but must be paid in full prior to burial date. No payment plans are available. Prices for cemetery services are established by the City Council and are subject to change. Pricing will vary depending on the types of services required. Please remit payment by cash, cashier's check, certified money order, or credit card (Discover, MasterCard, or Visa) to the City of Boulder City, 401 California Ave., Boulder City, NV 89005. Payment can be deposited in person at the Utility Office.

SIGNATURE _____

DATE: _____

PRINT: _____

INVOICE #: _____