

**APPLICATION FOR USE OF RECREATION FACILITIES
BOULDER CITY PARKS AND RECREATION DEPARTMENT**

900 Arizona Street, Boulder City, NV 89005
Mailing Address: 401 California St. BC, NV 89005
Phone (702) 293-9256 Fax (702) 293-9419

www.bcnv.org

Note: Reservation is not secure until payment has been received.

NAME OF ORGANIZATION OR INDIVIDUAL _____ APPLICATION DATE _____

FACILITY REQUESTED _____ initial here if accept MUB rules _____ Expected Attendance _____

ADDITIONAL ELECTRICITY NEEDED: YES ☐ NO ☐ (\$50 PER BOX) LOCATION: _____

EVENT Description _____ TIME OF EVENT _____ AM to _____ AM
_____ PM to _____ PM

EVENT DATE(S) _____ SPECIAL EVENT: ATTACH SPECIAL EVENT DESCRIPTION

Will your event include:

☐ Tents ☐ Cooking/Heating devices ☐ Generators ☐ Recreation Fire ☐ Pyrotechnics/Fireworks ☐ Flame/Special Effects?

☐ MY EVENT DOES NOT INCLUDE ANY OF THESE ITEMS

Is this event open to the public? YES ☐ NO ☐ HOURS OPEN TO THE PUBLIC _____

Will alcohol be SOLD during this event? YES ☐ NO ☐ Note: If alcohol is to be sold, a liquor license may be required. Please contact the Boulder City Business License Office at 293-9219 to obtain further information.

Are you requesting non-profit status? YES ☐ NO ☐ If yes, please include proof of non-profit status.

THERE WILL BE A \$20.00 FEE FOR ALL KEYS LOST. NO VEHICLES ALLOWED ON GRASS.

NOTE: UAV/DRONE USE MAY REQUIRE APPROVAL FROM THE FAA AND AIRPORT MANAGER (702)293-9405

The City of Boulder City ("City") reserves the right to cancel any application, even after approval for any particular event or occasion, with or without cause, by giving seven (7) days notice to the group or individual that submitted the application.

The undersigned hereby agrees to be personally responsible, in addition to the above-named organization, for any damage sustained by the facility(ties) or appurtenances thereto occurring through the occupancy of said facility(ties) by said organization and further agrees to conform to all the Rules and Regulations promulgated by the City. If approval is given for the use of the facility(ties), it is understood that the facility(ties) will be left in a clean and orderly condition. If the facility (ties) is/are not cleaned, you or your organization may be charged an additional fee beyond our retaining the cleanup deposit to clean the building. If applicable, all the lights will be properly extinguished; the door will be locked and the keys will be returned to the Boulder City Parks and Recreation Department the following workday.

On behalf of the above named organization and/or individual(s), I understand that participation in the above activity or event may be hazardous for the above named participant or organization. By signing this form, I agree to participate in the above referenced activity or event, and to release, waive, discharge and covenant not to sue, and agree to hold the City of Boulder City, Nevada, it's elected and appointed officials, officers, department heads, servants, agents, volunteers, and employees from and against any and all liabilities, demands, claims or injuries, including death, that I, as the participant, may sustain during or in conjunction with the activity or event.

PERSON APPLYING _____ ****
Print Name Signature

***By signing this application you have agreed to abide by the Governor's Directives and all CDC guidelines.**

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE _____ E-MAIL _____

FOR OFFICE USE ONLY

APPROVAL _____ Receipt Number _____

APPROVAL _____ User Fee _____
Parks and Recreation Director

COMMENTS _____ *Cleanup Deposit _____

Miscellaneous _____

***After event, please put all trash in dumpster. Please allow 4-6 weeks for refund of cleanup deposit.**

ALL KEYS must be picked up Thursday prior to weekend usage!

TOTAL _____

☐ Calendar ☐ Landscape ☐ Custodian ☐ Signed Copy to Applicant ☐ PIF ☐ Refunded



BOULDER CITY AREA FILM SHOOT

APPLICATION INFORMATION TO FILM IN THE CORPORATE LIMITS OF BOULDER CITY

DATE _____ LOCATION _____

ORGANIZATION _____

Contact and Phone # _____

ITEM-For office use below

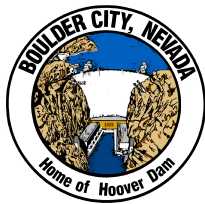
DATE RECEIVED INITIALS

FACILITY USE FORM		
BOULDER CITY FILM PERMIT APPLICATION		
APPLICATION FEE \$100.00		
USE FEE PER DAY		
CLEAN-UP/DAMAGE DEPOSIT \$200.00 A \$200 refundable clean up deposit is required. If the area is left clean, you will be refunded the deposit. If the area is not clean, your organization will be charged additional funds for cleaning the area.		
INSURANCE CERTIFICATE \$1,000,000 per incident with the City of Boulder City listed as the Certificate Holder and additionally insured (minimum) \$5,000,000 per incident for any pyrotechnics. A certificate of insurance must be given to the City of Boulder City.		
POLICE DEPARTMENT/SECURITY May be required depending on the scope of the event. Your organization will be responsible for all costs associated with security for the event.		
FIRE/MEDICAL May be required depending on the scope of the event. Your organization will be responsible for all costs associated with EMT or fire related costs for the event.		
RESTROOMS Portable restrooms are required at your expense.		
DRONE FEE Approval required Daily fee \$250. per Res. #6428.		

All special event film shoots must be approved by the Boulder City Special Events Committee. You must adhere to Boulder City Resolution #972, which is available for your review. For more information, contact the Boulder City Parks and Recreation Department (702)293-9256 Fax (702)293-9419.

Fireworks requires Fire Department approval

UAV's (drones) prohibited unless written approval and fee payment per Resolution #6428



**BOULDER CITY PARKS AND RECREATION DEPARTMENT
CITY OF BOULDER CITY**

PHOTOGRAPHY PERMIT FEE SCHEDULE

Any person who takes photographs or motion pictures within the incorporated limits of the City of Boulder City which are intended for commercial use must apply for a permit from the Recreation Division. The Recreation Division will charge and collect the following fees for each use:

<u>CLASS</u>	<u>COMPANY SIZE</u>	<u>FEE PER DAY</u>
Class A	One Vehicle or 1 to 5 Persons	\$ 40.00
Class B	2 to 5 Vehicles or 6 to 24 Persons	\$ 150.00
Class C	6 to 10 Vehicles or 25 to 50 Persons	\$ 300.00
Class D	11 to 15 Vehicles or 51 to 75 Persons	\$ 400.00
Class E	16 to 20 Vehicles or 76 to 100 Persons	\$ 500.00
Class F	More than 20 Vehicles or More than 100 Persons*	\$ 500.00

***plus \$25.00 per vehicle per day over the first 20 vehicles, or \$500.00 per day plus \$150.00 per day per each group of 100 persons or a portion thereof.**

APPLICATION FEE	\$ 100.00
REFUNDABLE CLEANUP DEPOSIT (if area left clean)	\$ 200.00
EXPEDITING FEE (when applicable)	\$ 100.00
DRONE USE FEE (when approved)	\$ 250.00

**All organizations must comply with Ordinance #872 dealing with special events in Boulder City.
Drone use must comply with Resolution #6428 and the fee schedule associated with approved drone use.**

(Use highest person or vehicle)

CITY OF BOULDER CITY FILM PERMIT "LOCATION WORKSHEET"

PRODUCTION TITLE: _____

FILMING DATE(S) _____ TIME(S): Setup: _____ Film: _____ Wrap: _____

Construction Prep Date/Time: (If applicable) _____ Strike Date/Time: _____

LOCATION OF FILMING: _____ No. Cast/Crew: _____

Location Detail: (check all that apply)

- | | | |
|---|--|--|
| ☐ Residential Property | ☐ Commercial Property | ☐ Governmental Property |
| ☐ Public Right-of-Way | ☐ On-Street Parking | ☐ Private Property (w/pyro) |
| ☐ Eldorado Valley | | |

SUMMARY OF SCENE: (If multiple scenes, attach script for each scene.)

SCENE REQUIREMENTS: (check all that apply)

- | | | | |
|--|--|---|---|
| ☐ Road Closures | ☐ Lane Closures | ☐ Internal Dialogue | ☐ External Dialogue |
| ☐ I.T.C. (3--5 min. max.) | ☐ Running Shots | ☐ Police Escort | ☐ Pedestrian Disruptions |
| ☐ Drive-bys | ☐ Drive-ups/Aways | ☐ Camera in Curb Lane | ☐ Camera on Sidewalk |
| ☐ Tow Shots | ☐ Cranes | ☐ Wet Down | ☐ Dolly Track |
| ☐ Drive w/Traffic Flow | ☐ Scaffolding/Platforms | ☐ Use of UAV's (drones)* | ☐ Use of helicopter |

☐ Other Special Conditions/Requests: _____
☐ **Special Effects:** (Pyrotechnics, open flames, smoke, laser equipment:) DESCRIBE: _____

*UAV's (drones) prohibited unless written approval and fee payment per Resolution #6428 - <https://www.bcnv.org/805/UASDrones>

Number of Vehicles/Equipment to be Used: Cast/Crew _____ Cars _____ Trucks _____ Vans _____ Camera Cars _____
Catering _____ Ancillary Vehicles _____ Motor Homes _____ Other _____

Staging Area Location: _____

*****PERMIT IS NOT VALID UNTIL SIGNED BY THE PARKS AND RECREATION DIRECTOR OR DESIGNEE*****

Approvals and Special Requirements:

BOULDER CITY POLICE (if Applicable): _____ DATE: _____

Special Requirements: _____

CITY FIRE DEPARTMENT (if Applicable): _____ DATE: _____

Special Requirements: _____

CITY OF BOULDER CITY: _____ DATE: _____

Public Works

Parks and Recreation

Special Requirements: _____

CITY OF BOULDER CITY FILM PERMIT APPLICATION

Please check any/all general locations in which you expect to film:

☐ CITY OF BOULDER CITY(developed area)

☐ ELDORADO VALLEY

Welcome to the City of Boulder City. We will endeavor to meet your location schedules/deadlines. A Film Coordinator is available to assist you with special jurisdictional requirements.

To better serve you, this application must be submitted to the Parks and Recreation Director three (3) working days prior to the proposed filming event. Permit submittal is required fourteen (14) working days prior to any film event (s) where traffic disruptions are proposed and may be as much as sixty (60) days if any pyrotechnics or fire department intervention.

Barricade Plan and/or required fire department permit attached to Film Permit Application: Yes ☐ No ☐

The City of Boulder City must be listed as “additionally insured” -- not Certificate Holder -- for \$1,000,000 (one million dollars) Comprehensive General Liability Insurance for each occurrence if you plan to film in their jurisdiction.

If pyrotechnics or similar type special effects are to be used, the requirement will be \$3,000,000 (three million dollars).

Required proof of insurance attached to Film Permit Application: Yes ☐ No ☐

PLEASE NOTE: Filming on private property does not always require a film permit application; however, if any form of special effects (pyrotechnics) are to be used, you will be required to secure a Film Permit and the required local fire department’s approval. Contact the Police Department if your filming activity has the potential of producing any adverse impact to a neighborhood (i.e., traffic disruptions, etc.)

PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION:

Type of Film Event: ☐ Motion Picture/Feature ☐ TV Movie ☐ TV Episode ☐ Commercial
☐ Music Video ☐ Still Photo ☐ Documentary ☐ Other_____

Date(s) of Film Event: _____ Est. Production Days: Circle one: 1--3 4--7 8--14 +15

Production Title: _____

Production Company Name: _____

Address City State/County Zip

Area Code/Telephone Cellular

Location Manager: Name Telephone/Cellular

Local Production Office/Hotel: Responsible Person/Title Telephone/Cellular

Local Office Address FAX

Individual Completing Application (if other then above) Name/Person Company

Telephone Cellular

SIGNATURE OF APPLICANT _____ TITLE _____ DATE _____

A “FILM PERMIT LOCATION WORKSHEET” **MUST BE** ATTACHED TO THIS PERMIT FOR PERMIT APPROVAL.
 Additional locations related to this permit will require only the submittal of the “Worksheet” for approval of each location.