



ENCROACHMENT LICENSE

CITY OF BOULDER CITY
PUBLIC WORKS DEPARTMENT – ENGINEERING DIVISION

License No. _____

ATTENTION:
The licensee shall not make or install any improvements, structures, or obstructions that create a violation of law under the Americans with Disabilities Act (ADA).
48" MINIMUM WALKWAY CLEARANCE REQUIRED
Failure to insure proper clearance can result in revocation of license and removal of encroachments.

Applicant Name: _____
Title ("N/A" if none): _____
24 Hr. Phone: _____ Email: _____
Encroachment Address: _____ Boulder City NV 89005
Street
Mailing Address: _____
Street City State Zip Code

Is the encroachment for a business? YES If yes, then provide
NO Business Name: _____
Business License No.: _____
Business Insurance: GENERAL LIABILITY CERTIFICATE ATTACHED
 CITY NOTED AS ADDITIONAL INSURED

Insurance Notes: Required Insurance limits – Min. \$500,000 Each Occurrence / \$1,000,000 Aggregate.
Licensee must provide a new insurance certificate upon each renewal year or change in policy.

NOTE:
Separate licenses are required for Movable / Immovable Encroachments.

Please email the completed form, insurance documents, and exhibits to pwengineering@bcnv.org. The applicant will be notified via email regarding status of the application review.

Description of Movable Encroachment
(Attach exhibit of tables, chairs, racks, planters, etc. depicting location and dimensions)

Description of Immovable Encroachment
(Attach exhibit of structure, portico, awning or canopy w/ legs, landscaping, signs, etc.)

Special Requirements:

Applicant's Statement
I hereby certify that I am the owner and/or duly authorized representative of the business whose name appears on this application and I am fully authorized to bind the owner in executing this application. I certify the encroachment will be made in accordance with Title 9, Chapter 15 of the City Code of Boulder City. I acknowledge that I am required to maintain insurance coverage throughout the licensing period and shall provide evidence of such. I agree to maintain the encroachment area, keep it clean and in good repair including movable objects, building structures, and landscaping. I agree to maintain a minimum walkway width of 48" upon public sidewalk, including clearance at all ramps, crossings, and doorways and also a 24" minimum clearance from the face of curb to the encroaching object.
RECEIVED: (Date) _____

ADMINISTRATION USE ONLY
One-Time Application Fee (Per Res. No. 5143): BC Account: MISPER AMOUNT: \$ _____ Date Fee Paid: _____
Admin. Note: _____
Approved by: _____ Date: _____ Expiration Date (If Applicable): _____
Cancelled/ Revoked: Date & Reason: _____ By: _____