



# Gas Line Permit Submittal Checklist

02/16/2021 V1

**City of Boulder City  
Community Development Dept  
Building and Safety Division**

401 California Avenue  
Boulder City, NV 89005  
Main Line: (702) 293-9282  
Email: [buildingpermits@bcnv.org](mailto:buildingpermits@bcnv.org)

This checklist is provided for the convenience of our customers. Complete and accurate plan submittals help speed the plan review process. Attention to the completeness and accuracy of information at the beginning of the process generally leads to fewer delays and requests for revisions by City staff. Please use the checklist to ensure your application includes all information necessary for a timely review of your plans.

The timeframe for permit issuance will be affected by how well and quickly an applicant responds to any corrections required as a result of the first review. The timeframe for permit issuance may also be affected if review or approval is required by the Historic Preservation Committee, Planning Commission or other City entity.

**The plan review timeframe for a first review of this project type is  
1 – 2 weeks**

**Part. 1  
Applicant's Responsibility**

**Applicants are responsible for submitting complete applications.**  
Incomplete applications will not be reviewed until all plans/documents have been submitted.

Checklists are required to be filled out prior to submittal. A blank checklist will be considered an incomplete submittal and will not be reviewed.

**Part. 2  
Applicable Codes**

The project must meet the requirements of the City's adopted codes, ordinances, and regulations:

2018 Uniform Plumbing Code, with Southern Nevada Building Code Amendments

**Part. 3  
Submittal Package**

**All submittals are to be emailed to [buildingpermits@bcnv.org](mailto:buildingpermits@bcnv.org)  
Including key words in the subject line such as "Initial Submittal – [provide address]"; "Revision – [provide application #]", etc., will assist in faster processing**

We have a 20MB per email limit, so you may need to submit multiple emails or share your documents via Dropbox, OneDrive or other file-sharing site.

**All documents must be digitally stamped/signed**

Please provide the following items in your permit application package:

- Completed Building Permit Application**  
*Must include the property owner's email address*
- Completed Owner Builder Affidavit of Exemption** (when permit is pulled by Owner/Builder) (this does not apply to commercial properties)
- Plans**

**Part. 4  
Plan Contents**

Plans must contain the following minimum content requirements. This list is not intended to be all inclusive of every detail required on a set of building plans. Rather, it is provided to give an overview of the basic plan contents needed for the review of plan sets.

*See the State of Nevada 2014 Blue Book for more information*

- Plans**  
*Include a page index*  
*Indicate North arrow*  
*Show location of gas line and gas meter in relation to existing structures and appliances on site*  
*Indicate size of existing and/or proposed line(s)*  
*Indicate all materials and lengths*  
*Provide BTU ratings of all appliances*



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# Application For Building Permit

**Main Line:** (702) 293-9282

**Building and Safety Division Email:** buildingpermits@bcnv.org

**Inspection Scheduling Hotline:** (702) 293-9327

**Inspection Scheduling Email:** buildinginspections@bcnv.org

**Website:** www.bcnv.org/156/Community-Development

## Project and Property Ownership Information

Section 1

Project Address Boulder City NV 89005 Parcel Number  
City State Zip Code

Use Zone: \_\_\_\_\_ Project Type:  Residential  Commercial / Industrial Project Valuation: \$ \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Are you applying as an Owner / Builder? (Check one)  
 Yes  No

Property Owner Name

Address Where You Currently Reside ( Owner / Builder ONLY) City State Zip Code

Property Owner Phone Number Property Owner Email Address

## Permit Applicant Information

Section 2

Indicate Type of Contractor (Owner / Builder may select multiple)

General Contractor  Mechanical Contractor  
 Plumbing Contractor  Electrical Contractor

Company Name (if Owner / Builder, enter "O/B")

Street Address City State Zip Code

Company Email Address (required) Contact Person Phone Number

BC Business License No. State Contractor's License No. Additional State Contractor's License Nos. (if applicable)

## Subcontractor Information (applicable only to General Contractors)

Check all subs that apply to your project:  Mechanical  Plumbing  Electrical

<i>Staff Use Only</i>	
Subcontractor Registration Form received on	_____
Subcontractor Registration Form received on	_____
Subcontractor Registration Form received on	_____

## Signature of Applicant

Section 3

I hereby certify that the information provided above and as included with this application to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local laws regulating construction.

Applicant Signature Applicant Name (please print) Date

**INFORMATION ON THIS PAGE TO BE COMPLETED BY COBC STAFF ONLY**

Application Number: \_\_\_\_\_ Date of Application: \_\_\_\_\_ Routed by: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Date of Issuance: \_\_\_\_\_ Issued by: \_\_\_\_\_

<b>Section 4</b>	<b>Code Analysis</b>		
	Occupancy Type _____	Construction Type _____	Occupant Load _____
	Code Edition(s) _____		

<b>Section 5</b>	<b>Structure Details</b>	
	<b>Total Area (sq. ft.)</b> _____	Building Height _____
	Living _____	Number of Stories _____
	Accessory _____	Number of Exits _____
	Patio/Porch _____	Fire Sprinklers _____

<b>Section 6</b>	<b>Valuation</b>		<b>Fees</b>		
	Project Valuation	\$ _____	<b>Fee Breakdown</b>		
	Breakdown (if necessary)	\$ _____	<u>Code</u>	<u>Fee Type</u>	<u>Fee Amount</u>
		\$ _____	BLDPER	Issuance	\$ _____
		\$ _____	BLDPER	Building Permit	\$ _____
		\$ _____	PLNCK	Plan Review	\$ _____
			PLUPER	Plumbing Permit	\$ _____
			MECPER	Mechanical Permit	\$ _____
			ELEPER	Electrical Permit	\$ _____
			BLDPER *	BC Land Disturbance Fee	\$ _____
		TORLND **	Tortoise (CC Land Disturbance)	\$ _____	
		TORTSE **	Tortoise (CC Land Dist. Admin)	\$ _____	
		PRIVTX **	Privilege Tax	\$ _____	
		RESTX	Residential Tax	\$ _____	
		WATRHK	Water Connection (Size_____)	\$ _____	
		SEWRHK	Sewer Connection (Size_____)	\$ _____	
		ELECHK	Electrical Connection (AMP_____)	\$ _____	
		UFPOOL	Swimming Pool Utility Fee	\$ _____	
		MISBLD	Miscellaneous - Building Permit	\$ _____	
			<b>Total Fees</b>	\$ _____	

\* Incidental grading only (< 100 CY); if grading activities are > 100 CY, a separate grading permit is required  
\*\* Fees collected on behalf of Clark County

<b>Section 7</b>	<b>Staff Approval</b>	
	Reviewed and/or Approved by: _____	Date: _____

<b>Section 7</b>	<b>Conditions of Approval</b>	